

1 APR 1975

MEMORANDUM FOR: Chief, Management Staff, DD/I
Executive Officer to the DD/A ✓
Executive Officer, DD/S&T
Executive Assistant to the DD/O

SUBJECT : Fiscal Year 1976 Projection - Automatic
Data Processing Equipment

1. The delegation of procurement authority for Automatic Data Processing Equipment (ADPE) lease, purchase, and/or maintenance, issued to the Director of Central Intelligence by the Administrator of the General Services Administration (GSA), contains a provision which requires an annual review of the actions taken and contemplated by the Agency under said delegation.

2. We anticipate that our annual review will take place during April. To this end, it is requested that you provide this Office, not later than 14 April 1975, your planned procurement actions (lease, purchase and/or maintenance) for ADPE and related items for FY 1976. This information should be provided in sufficient detail to cover types of ADPE, proposed vendor, competitive actions, and projected timing of procurement action.

3. Your rapid and complete response on this matter will be greatly appreciated.

/s/ Michael J. Malanick

Michael J. Malanick
Director of Logistics

Att: Delegation of
Procurement Authority

cc: AO/DCI

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Executive Registry

Honorable William E. Colby
Director
Central Intelligence Agency
Washington, DC 20505

ED:WAS 73-111116

Dear Mr. Colby:

Based on the justification appearing in Mr. Brownman's letter of November 14, 1973, we are granting you a general delegation of procurement authority (DPA) in respect to the lease, purchase, and/or maintenance of automatic data processing equipment and related items when required for intelligence information processing, communications, or intelligence operations by the Central Intelligence Agency, or any activity under its operational or technical control.

Within the bounds of security, the procurements effected under the authority of this DPA are subject to the following limitations.

1. All provisions of the applicable procurement regulations shall be followed.
2. All provisions of the Federal Property Management Regulations (FPMR) shall be followed. In particular,
 - a. the specific requirements of FPMR 101-32.4 pertaining to procuring and contracting for ADPE shall be adhered to,
 - b. the specific requirements of FPMR 101-32.13 pertaining to Federal Information Processing Standards Publications (FIPS PUBS) shall be adhered to,
 - c. the specific requirements of FPMR 101-32.2 pertaining to the Sharing Exchange Program shall be adhered to,
 - d. the specific requirements of FPMR 101-32.3 concerning the utilization and reporting of excess equipment shall be adhered to, and
 - e. the specific requirements of FPMR 101-35.2 pertaining to communications shall be complied with, if and when applicable.

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3. The policies contained in Office of Management and Budget (OMB) Bulletin 60-6, as revised, shall be complied with.
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4. The policies contained in GSA Bulletin FPMR E-63, pertaining to the maintenance of Government-owned ADPE, shall be complied with, if and when applicable. Further, any contract for maintenance services to be furnished in the United States is subject to the Services Contract Act of 1965, as amended.

5. Regulatory and policy directives pertaining to the procurement of ADPE as may, from time to time, become applicable shall be complied with.

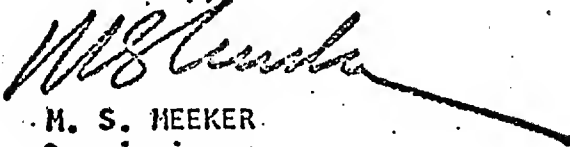
6. An annual review of past and proposed Central Intelligence Agency ADPE procurement actions shall be made in April, or such other time as may be mutually agreed to.

Failure to operate within the established limitations renders this DPA voidable.

Any future reference to this DPA should cite Case Number CPS 4-117.

If we can be of further assistance, please feel free to call upon us.

Sincerely,



M. S. HEEKER
Commissioner

DD/M&S Distribution:

Orig - DD/M&S Subj

1 - D/Log (action)

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Next 1 Page(s) In Document Exempt

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